



Offield Family Viewlands Private Event Regulations

GENERAL PROVISIONS

Lessee (User) is legally responsible for any and all actions of group members while they are in or around the Offield Family Viewlands Facilities. This person will be held financially responsible for any cleaning expenses and/or damages to the property caused by a member or user group and any violations of the event regulations. Additionally, Lessee is responsible for leaving the facilities and surrounding area in clean condition. This includes:

- Ensuring group members are respectful of plants, wildlife, LTC Staff, and public visitors.
- Following instructions and/or guidelines provided by the Event Coordinator.
- Respecting the public use of the property (defined below).
- No foul or abusive language or obscene gestures towards the public.
- No intoxication or other signs of impairment.
- No smoking.
- Alcohol may only be dispensed and consumed in the facilities (Tent, Clubhouse) or the designated outdoor areas (Tent Front Yard, Clubhouse patio).
- Glass containers are prohibited on exterior grounds and grass areas.
- Removing any personal decorations and items by the end of the event.
- Ensuring the facilities and surrounding grounds are free of litter and debris.
- Reporting any damage, accidents, or safety concerns.
- Loud music must end by 10:30 PM. Guests must depart by 11:30 PM.
- Complete the post event survey (at your convenience).

PUBLIC USE

The Offield Family Viewlands Working Forest Reserve is open to the public for many types of outdoor recreation. On an average summer weekend day the property receives over 200 visitors for walking, hiking, biking, dog walking, birding, and generally enjoying the incredible views.

Bookings only provide exclusive use of indoor spaces and the designated outdoor areas indicated on the booking agreement. Signage is provided to help inform public visitors of private event areas; however, **LTC provides no guarantee of privacy and takes no responsibility for public visitors' impact on your event.** Private events are not allowed to impede public visitors from accessing outdoor areas of the property, except those specifically set aside in the booking agreement.